



**REQUIRED DOCUMENTS TO APPLY FOR THE PERSONAL APPEARANCE WAIVER PROGRAM -  
APPLICANTS UNDER 14 YEARS OLD:**

**---PLEASE READ ALL THE INSTRUCTIONS---**

- 1. PRINT OUT THIS 2-PAGE INSTRUCTION FORM.**
- 2. OBTAIN THE REQUIRED DOCUMENTS.**
- 3. CHECK THE CORRESPONDING BOXES.**

- ☐ **VALID PASSPORT** with at least two empty pages available to stamp the visa.
- ☐ **PREVIOUS PASSPORT** only if a visa was affixed in it, either valid or expired.
- ☐ **DS-160 (CEAC) APPLICATION FORM**, which includes a bar code.
- ☐ **ELECTRONIC PAYMENT RECEIPT**, of the visa application fee (MRV Fee) made through the Visa Information Service website after having registered yourself on-line on this website.
- ☐ **COLOR PHOTO** 2x2 inches (5x5 centimeters), front view, white or off-white background, recent (within 6 months), unobstructed facial features, visible ears. Decorative items that could obscure the face are not allowed.
- ☐ **COPY OF THE PARENT(S)'S PASSPORT(S) BIO PAGES**. The parents' passports must be valid (only Argentine passports are accepted).
- ☐ **COPY OF THE VALID VISA(S) OF PARENT(S)**, only if issued in Buenos Aires, Argentina.
- ☐ **COPY** of the birth certificate and/or **COPY** of the Argentinean Family Book.
- ☐ **COPY of the "APPLICANT SUMMARY PAGE"**, containing the identification number and the visa application fee receipt number.
- ☐ These **instructions** printed and signed.

**STATEMENT:** I confirm that I possess and I am prepared to present ALL the required documents I have ticked off in the corresponding boxes. I understand that if any document is missing from this package, my case will be returned without being processed and I can be summoned to the Consulate to be interviewed by a consular officer. I understand that if in doubt, the consular officer reserves the right to request a personal interview.

**Signature:** ..... **Name:** ..... **Date:**.....

**Where do I submit the documentation?**

Submit your documents at the US Embassy, Av Colombia 4300, Palermo, Consular Section, **Paso 1 Tramite de Visas, Monday through Thursday from 1:30 pm to 2:30pm**, except [Argentine holidays](#), [American holidays](#) and [administrative days](#).

APPLICANTS WHO ARE IN THE REST OF THE COUNTRY please take all the documents with the instructions sheet to DHL: **This no-cost service is only available** for DHL branches located in Mar del Plata: Avenida Independencia 1952; Córdoba: Ayacucho 23; Rosario: Avenida Pellegrini 1075 y Mendoza: San Martin 93

**The delivery is FREE OF CHARGE to any branch in Buenos Aires and the interior of the country (selected when registering).**

**IMPORTANT:**

Please verify that you submit all the required documentation. Incomplete documents will not be accepted. It is required that one of the parents submits the documents. No third parties are allowed.



(Fill out) Applicant name: .....

**To be filled out by Embassy personnel:**

- ☐ We have received all required documents (only copies are accepted)
- ☐ Applicant does NOT have all required documents: .....
- ☐ Applicant does NOT qualify to use this program. Schedule an appointment at: <http://usvisa-info.com>

**NOTE:** The Consular Officer reserves the right not only to request a personal interview for any reason but also to request any additional documents. The applicant should not make travel plans until the visa is approved and delivered.

**Where do I pick up the passport? – NOT at the Consulate**

After the visa is processed, the consulate will send the passport/s via DHL to the branch selected by the applicant at the beginning of the registration process. **The delivery is FREE OF CHARGE to any branch in Buenos Aires and the interior of the country (selected when registering).**

**Passport/Documents return to applicant**

Within 10 working days after submitting the documentation, access your account to find the airway bill number to pick up your passport/s. You will find the message "ready for pick up" in the Applicant Summary.

**How do I get my waybill number**

Follow the instructions below to find out if your visa is ready:

1. Please visit us at <http://usvisa-info.com> . Select Argentina from the drop-down menu.
2. Click on "Log in". Enter the passport number, nationality and date of birth used when the account was registered.
3. Please check the "**Applicant Summary**" section where you will find your DHL **Airway Bill** number.
4. Once the DHL branch you had chosen receives your documents, the system will prompt the tracking number and a message saying "Ready for pick up".
5. Any individual willing to pick up a passport at the selected DHL branch will need to show an official ID (DNI, LC, Cedula de Identidad or Drivers License) with photo together with the Airway Bill number.
  - a. In case of minors, in addition to his/her ID, the parent needs to bring along supporting documentation of the relationship like birth or marriage certificate.
  - b. In case of third parties, they will also have to provide a hand-written letter from the applicant authorizing the individual to collect the passport. The letter should contain the following items:
    - i. **Name and ID number of the applicant(s) and third-party individual.** If more than one passport will be picked up, the information of all the passports must be written in the letter.
    - ii. Must bring a copy of the DNI of the applicant that authorizes and DNI of the third party
    - iii. If picking up a passport from a minor, the individual must also present supporting documentation of the relationship like a copy of birth or marriage certificate.

**DISCLAIMER**

**Damaged Passport:** The US Consulate would is not responsible for any damage in passports that may during the visa application process. Applicants should direct any such complaints to the Argentine Authorities. It is important to mention that we are unable to accept damaged passports, and it is the applicant's responsibility to check all documents before submitting them.

**Visa errors:** It is the responsibility of the applicant to review all biographical data on the visa to confirm that it is correct. Any error in the visa could create significant delays at the Port of Entry in the United States. If there is an error in the data on the visa, which was does not reflect an error in the applicant's passport, a replacement visa will be issued at no cost to the applicant, **up to one year from** the visa's original date of issuance and only for the remaining validity of the original visa. In these cases, the applicant can drop his/her passport off at the Embassy any weekday (Monday thru Friday) at 2 pm to have the error corrected.

**After one year of issuance,** the applicant must complete a new application form and pay a new visa fee (plus any applicable reciprocity fees).